

2nd September 2025

Dear All

I hereby give notice that the next meeting of the Community Council will be held in **Mathern Village Hall on 8th September 2025 at 7 pm.**

The business to be transacted is as set out in the agenda below. Members of the public are invited to address the council between 7 pm and 7.15 pm.

Members are invited to declare Personal and Prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is Personal or Prejudicial.

The Council may consider excluding members of the press and public from a meeting of a council during any item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence.

If you have any queries concerning the meeting agenda, please contact the Clerk to the council.

Please contact the Clerk if you wish to attend remotely.

Yours sincerely

Mrs Jane Kelley

Clerk to the Council

Agenda

Clerk to the Council – Jane Kelley

31/26		Procedural Items
a)		Apologies
b)		Declaration of Pecuniary and Personal Interest
c)		Public Comment – Any update on public comments since May 2025
d)		Minutes of the Previous Meetings July
e)		Monthly Police Report
32/26		Finance
a)		To consider approval of payments as per below.
b)		Monthly Bank Reconciliation Authorisation
c)		Nalc Pay award for Clerk – Back dated to 01 04 2025
Payments / Receipts		
Date	Description	Value
15 07 2025	Stamps	13.60
21 07 2025	Bank Charges	5.00
25 07 2025	Stock It Ltd – Host website	40.00
25 07 2025	Internet/Telephone	76.99
25 07 2025	HMRC	262.66
25 07 2025	Home Fee as HMRC	26.00
25 07 2025	Postage Audit	19.55
31 07 2025	Salary	774.44
06 08 2025	Stock It Licenses	59.40
11 08 2025	Merlin Waste – Dog waste collection	95.56
12 08 2025	Smart Pensions	145.23
13 08 2025	HMRC	193.74
21 08 2025	Bank Charges	5.00
28 08 2025	Salary	623.43
29 08 2025	Home fee as HMRC	26.00
29 08 2025	Precept Credit	8080.00 +
01 09 2025	Cup Best Kept Garden	25.00

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01 09 2025	Internet and Telephone	76.44
33/26	Progress Report on Actions from Last Meeting	
a)	Update Welsh Water Meeting re Mounton Meadows – next meeting date	
b)	Community Plan – 2025	
c)	Church Magazine Article	
d)	Update on Chepstow School bus issue and the introduction of the 73 bus into Mathern	
e)	Update on New Learner Wales consultation period and notice to all residents.	
f)	Mathern in Bloom	
g)	Speed Watch Equipment – re-energising the speed watch initiative	
34/26	Highways & Footpaths	
a)		
b)		
35/26	Councillors' Report / Clerks Report	
a)	One Voice Wales Update	
b)	Defibrillator Monthly Checks	
c)	County Cllrs Report	
d)	Best Kept garden as seen from road side	
e)	Risk assessments Mathern Mounton Pwllmeyric	
g)	Update Dates for CPR Training	
36/26	Planning Applications – Plus any applications received after Agenda is issued	
a)	New Applications – None at time of agenda being issued	
	DM 2025 01069 – Willowbrae – single storey extension 8 Orchard Rise	
	DM 2025 00948 – The Grange – Replacement dwelling and associated works	
b)	- Decisions & Appeals	
c)	Enforcement -	
37/26	Correspondence & Forthcoming Meetings	

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Date	Description
08 07 2025	MCC re broken dog bin A48 – advised they will collect for spares
08 07 2025	J A – Website updated
09 07 2025	Invoice Rent Paid £40.00
10 07 025	Information Best Garden from road side
10 07 2025	Risk assessment information Cllr S Stevens
11 07 2025	Information re dog attack St Pierre Wood
14 07 2025	MCC Planning appeal E23/187
14 07 2025	Minutes June from Cllr M Sidwell
14 07 2025	Apologies meeting 14 th July Cllr J Harris and Cllr J Mc Connachie
15 07 2025	Members allowance update from O V W
15 07 2025	County Councillor copy letter re saplings A48
17 07 2025	OVW digital health
21 07 2025	Images Chapel lane for highways – ref 24017519
21 07 2025	Update meeting Welsh water
24 07 2025	Invoice Stock It – Paid 40.00
24 07 2025	Local Government pay aware Clerk 25/26 – Back pay Due
24 07 2025	Pay approval July
29 07 2025	MCC Give dog fouling red card minutes
31 07 2025	OVW National conference 14 th 15 th October
31 07 2025	Invoice Merlin Waste Paid – £95.56
31 07 2025	Re service WW2 80 – 15 08 2025 7pm
07 08 2025	S L C C Update including information on new pay award 25/26
07 08 2025	Apologies for Meeting September Cllr J McConnachie and Cllr A Crossley
11 08 2025	Shared updated policy re IT
13 08 2025	Approved Pay Award August
13 08 2025	MCC New service Bus including new bus Chepstow Comprehensive school
14 08 2025	MCC Service request closed 2359257

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18 08 2025	Pensions regulator – re-enrolment for pension – Cllr M Sidwell to complete
19 08 2025	Email from Parish Magazine – update for articles
20 08 2025	Cllr D Carne – re Fire in St PierreWoods
20 08 2025	MCC Planning notices – DM 2025 01069 – DM 2025 00948
26 08 2025	Motion from Chepstow Town Council <i>Chepstow Town Council calls upon One Voice Wales to lobby the Welsh Government to consider increasing and extending the financial threshold for free school meals in Wales to secondary school children in line with other devolved governments in the United Kingdom.</i> <i>To second Council must be able to send a representative to OVW AGM Royal Welsh show 01 10 2025</i>
27 08 2025	OVW extraordinary meeting Cancelled 03 09 2025
29 08 2025	OVW AGM Meeting 01 10 2025 Royal Welsh Show ground
29 08 2025	Email received re commemorative bench Mounton Village – C Mason
01 09 2025	Invoice Stock It – 59.40 Paid via S/o
38/26	Other Matters for Discussion
a)	Community Resilience - Climate Emergency
b)	Website Updates
c)	Request for memorial bench Mounton
d)	Motion as correspondence from Chepstow Town Council re School lunches secondary schools
e)	Response Stock It on analytics of website hits. Review this and discuss a Council own Facebook page.
f)	To consider New IT policy (circulated with Agenda)
39/26	Projects Awaiting Completion
a)	Accounts 2024/2025 with Welsh Audit Office for external audit.
b)	Mounton Notice board – awaiting Mounton Church meeting
30/26	Date of Next Meeting
	Next meeting 13th October 2025 @ 7.00pm