

Minutes of Meeting

Date of Meeting: July 2025

Councillor Attendance			
Ward	Name	Present	Apologies
Mathern	CLlr M Sidwell (Chair)	✓	
Mounton	CLlr D Carne (Vice Chair)	✓	
Mathern	CLlr J Harris		✓
Mathern	CLlr A Crossley	✓	
Pwllmeyric	CLlr S Stevens	✓	
Pwllmeyric	CLlr G Page	✓	
Pwllmeyric	CLlr J McConnachie		✓
County Cllr	CLlr L Brown	✓	
Clerk	Jane Kelley		✓

Members of the Public	
	Name
a)	None

Members of the Police Attending	
a)	None

21/26	Procedural Items
a)	Declaration of Pecuniary and Personal Interest
	None
b)	Public Comment
	Report of the road gullies within Chapel Close need cleaning out along with Pwllmeyric hill and Chapel Lane.
	Report of an unauthorised dwelling appearing within Mounton on the road to St Pierre Woods that need investigating.
	There has been a report of an increase in tipper lorries attending the village and depositing material at Palace Farm. MCC to investigate as no record of planning has been made

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c)	Minutes of the Previous Meetings
	June Minutes to be re-issued as vice chair details incorrect
d)	Monthly Police Report Review
	No Police report received

22/26	Finance	
a)	To consider approval of payments as per below.	
	All Approved	
b)	Monthly Bank Reconciliation Authorisation	
	Completed by Cllr Stevens	
c)	Budget to Spending	
	All acceptable and agreed	
Payments / Receipts		
Date	Description	Value
02 06 2025	Zurich Municipal (annual insurance)	501.50
06 06 2025	Stock It Ltd (365 licenses)	59.40
09 06 2025	Mathern District Club (rent)	20.00
09 06 2025	Viking (stationery)	226.25
10 06 2025	Merlin Waste	95.56
12 06 2025	Smart Pensions	153.70
21 06 2025	Bank Charges (HSBC)	5.00
24 06 2025	Internet – Telephone	76.99
25 06 2025	Information Commissioners Office Direct Debit payable annually	47.00
27 06 2025	Salary	623.43
27 06 2025	HMRC – Ni and Paye	193.41
28 06 2025	Grant St Pierre Church – Receipts Received	250.00
28 06 2025	Works War Memorial – Receipts Received	305.02

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29 06 2025	St Tewdrics Grant paid in 3 Bacs Payments £1000.00 £1000.00 and £500.00 – Receipt received – Part Solar Grant	2500.00
30 06 2025	Home fee – J Kelley	26.00
07 07 2025	Stock It – 365 license	59.40
07 07 2025	Stock It – Website annual fee	54.00
07 07 2025	J Kelley – Stationery	15.49

23/26 Progress Report on Actions from Last Meeting

a) Update Welsh Water Meeting re Mounton Meadows

Next Meeting schedule for the 23rd July – Cllr Page to attend

b) Community Plan – 2025

Ongoing – No update this meeting as Cllr McConnachie not present

c) Mathern in Bloom

2 questions asked, can we increase our preset to allocate funds for our community planting and what does a £5 a household increase relate to in the individual council tax levels

d) Church Magazine

A separate meeting to be held to express the community thoughts

e) Speed Watch Equipment

Cllr Stevens to obtain the existing kit and put in the village hall

Clerk to chase up re-energising the speed watch initiative.

f) Coffee Morning Update

Thank you to all councillors that attended. Public attendance was limited but great discussions were had.

Positive feedback received and it was great to have posters up outlining the current situations of things ongoing in the village.

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24/26 Highways & Footpaths

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| a) | Tree Pruning Update:
Mathern Road
Trees in the Crescent
Cllr Brown to contact CT to ensure the remaining saplings on Pwllmeyric Hill are scheduled in for September to be removed |
| b) | Cllr Stevens to report Pot Holes on Pwllmeyric Hill on the My Monmouthshire App |

25/26 Councillors' Report / Clerks Report

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| a) | One Voice Wales Update
No Update at this meeting – OVW update needed for September Meeting |
| b) | Defibrillator Monthly Checks
Cllr McConnachie to confirm he checked in July |
| c) | County Cllrs Report
No Report published |
| d) | Best Kept Garden - As seen from the roadside
Cllr Harris & Cllr Stevens confirmed that judging confirmed for the end of July and winners to be announced at the annual village fete.
Cllr Stevens to issue the marking criteria so we are all aware. |
| e) | Risk Assessments
Pwllmeyric & Mounton – Cllr Stevens
Mathern – Cllr Sidwell
All Ongoing |
| f) | Dates for CPR Training
CPR training – Cllr McConnachie to suggest some dates based on Tuesday and Thursday evenings |

26/26 Planning Applications – Plus any applications received after Agenda is issued

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|----|---|
| a) | New Applications
No New Applications |
| b) | Decisions & Appeals
Planning appeal ref E23/187 was received on the 14 th July from MCC outlining that The Millers Arm are currently appealing an enforcement notice – |

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Comments to be received within 4 weeks of the date if there is a need for additional comment – No comments were suggested by Mathern Community Council over and above the previous comments on the original application.

c) **Enforcement**

27/26 Correspondence & Forthcoming Meetings

Date	Description
10 06 2025	OVW Training Dates
12 06 2025	Doodle to arrange meeting Welsh Water
13 06 2025	SLCC Training – Clerk advised wishes to attend date and time to be confirmed
14 06 2025	WW2 80 – C Wheeler re service August 2025
14 06 2025	Traffic Order 17 – None in our area
18 06 2025	L Brown re Learners Transport impact
23 06 2025	M48 Weight restriction update
24 06 2025	Removal of Fees HSBC
24 06 2025	Summary of Actions June meeting Cllr M Sidwell – Clerk
24 06 2025	Confirmation Bank Details Sy Pierre Church – Awaiting confirmation to pay Cllr M Sidwell
24 06 2025	Electors notice confirmation updated on website
25 06 2025	O V W Constitution and governance framework
26 06 2025	MCC Acknowledgement waste land rear Cherry Trees
27 06 2025	Receipt re Grant for Sy Tewdrics Church - £250.00 Grant paid
27 06 2025	Receipt War memorial garden works - £305.02 Paid
30 06 2025	Meeting Give dog fouling the red card – Apologies sent 3/7/2025
30 06 2025	MCC confirmation trees Crescent/main road/ivy barn lane
30 06 2025	OVW Reminder meeting 3 7 2025 apologies issued
01 07 2025	Invoice Stock IT – 365 monthly payment Paid
01 07 2025	Merlin Waste – Dog bin collection – Paid
02 07 2025	Meeting Welsh Water agreed 23 07 2025

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02 07 2025	MCC Workshop 9 7 2025 – Cllr M Sidwell to attend
02 07 2025	Website Issue – R Stock rectified this
02 07 2025	Stock IT invoice £54.00 Annual Website fee – Paid
02 07 2025	Update Cllrs re coffee morning 5 th July 2025
04 07 2025	Police Report

28/26 Other Matters for Discussion

a)	Community Resilience - Climate Emergency
	Ongoing
b)	Website Updates
	No Updates
c)	St Tewdrics Harvest Scarecrow Event
	MCC will support – Dates and details of the event to be published to the community

29/26 Projects Awaiting Completion

a)	Mounton Notice Board – No Updated received from Cllr Carne
b)	Accounts 2024/2025 to send Welsh Audit Office by 7th August 2025 for annual full audit. – Agreed all can be issued

30/26 Date of Next Meeting

a)	Monday 8 th September 2025 @ 7.00pm (No Meeting in August)
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Meeting Ended @ 8.24pm

Signed:	Dated:
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