

6<sup>th</sup> October 2026

Dear All

I hereby give notice that the next meeting of the Community Council will be held in **Mathern Village Hall on 12<sup>th</sup> October 2026 at 7 pm.**

The business to be transacted is as set out in the agenda below. Members of the public are invited to address the council between 7 pm and 7.15 pm.

Members are invited to declare Personal and Prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is Personal or Prejudicial.

The Council may consider excluding members of the press and public from a meeting of a council during any item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence.

If you have any queries concerning the meeting agenda, please contact the Clerk to the council.

Please contact the Clerk if you wish to attend remotely.

Yours sincerely

Mrs Jane Kelley

Clerk to the Council

# Agenda

Clerk to the Council – Jane Kelley

|                            |                                                                                                 |              |
|----------------------------|-------------------------------------------------------------------------------------------------|--------------|
| <b>41/27</b>               | <b>Procedural Items</b>                                                                         |              |
| a)                         | Apologies                                                                                       |              |
| b)                         | Declaration of Pecuniary and Personal Interest                                                  |              |
| c)                         | Public Comment                                                                                  |              |
| d)                         | Minutes of the Previous Meetings                                                                |              |
| e)                         | Monthly Police Report Review                                                                    |              |
| <b>42/27</b>               | <b>Finance</b>                                                                                  |              |
| a)                         | To consider approval of payments as per below.                                                  |              |
| b)                         | Monthly Bank Reconciliation Authorisation                                                       |              |
| c)                         | Budget to spending – analysis sheets attached.                                                  |              |
| <b>Payments / Receipts</b> |                                                                                                 |              |
| <b>Date</b>                | <b>Description</b>                                                                              | <b>Value</b> |
| 10 09 2026                 | Smart Pensions                                                                                  | 119.95       |
| 10 09 2026                 | Merlin Waste                                                                                    | 99.46        |
| 21 09 2026                 | Internet/Telephone                                                                              | 63.99        |
| 28 09 2026                 | HMRC                                                                                            | 396.15       |
| 29 09 2026                 | Defibs Cheque 102091                                                                            | 3888.00      |
| 29 09 2026                 | HMRC work from home fee                                                                         | 26.00        |
| 29 09 2026                 | Salary (including Back Pay Nalc 01 04 2026)                                                     | 937.45       |
| 05 10 2026                 | OVW Training – Cllr J Mcconnachie                                                               | 44.00        |
| <b>43/27</b>               | <b>Progress Report on Actions from Last Meeting</b>                                             |              |
| a)                         | Update Welsh Water Meeting re Mounton Meadows –                                                 |              |
| b)                         | Community Plan – 2026                                                                           |              |
| c)                         | Cllr A Crossley – Re changes to high sided vehicles A48 Severn Bridge                           |              |
| d)                         | Work to War Memorial Garden                                                                     |              |
| e)                         | Defib purchased – discuss installation Mounton Church, St Tewdrics Church and Pwllmeyric Hill . |              |
| <b>44/27</b>               | <b>Highways &amp; Footpaths</b>                                                                 |              |
| a)                         | Highways                                                                                        |              |

# Agenda

Clerk to the Council – Jane Kelley

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|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| b)                    | Footpaths – any update Pwllmeyric broken stiles                                                                                                                           |
| <b>45/27</b>          | <b>Councillors' Report / Clerks Report</b>                                                                                                                                |
| a)                    | One Voice Wales Update                                                                                                                                                    |
| b)                    | Defibrillator Monthly Checks                                                                                                                                              |
| c)                    | County Cllrs Report – September                                                                                                                                           |
| d)                    | Annual Risk Assessments 2026                                                                                                                                              |
| e)                    | Best Kept Garden as seen from the roadside results                                                                                                                        |
| f)                    | Adopt new Model Standing Orders                                                                                                                                           |
| <b>46/27</b>          | <b>Planning Applications – Plus any applications received after Agenda is issued</b>                                                                                      |
| a)                    | <b>New Applications</b>                                                                                                                                                   |
| <b>DM/2026/011143</b> | 2 School Cottages, Mathern – internal ground floor alterations and single storey rear flat roof extension with master bedroom access to first floor small garden terrace. |
|                       |                                                                                                                                                                           |
|                       |                                                                                                                                                                           |
| b)                    | <b>Decisions &amp; Appeals</b>                                                                                                                                            |
|                       | <b>None</b>                                                                                                                                                               |
| c)                    | <b>Enforcement</b>                                                                                                                                                        |
|                       | Shed – Bishops Mead                                                                                                                                                       |
| <b>47/27</b>          | <b>Correspondence &amp; Forthcoming Meetings</b>                                                                                                                          |
| <b>Date</b>           | <b>Description</b>                                                                                                                                                        |
| 14 09 2026            | Defib quote £3888.00                                                                                                                                                      |
| 15 09 2026            | Details re planters War Memorial                                                                                                                                          |
| 15 09 2026            | Details Grant circulated to Village Hall and Athletic Club                                                                                                                |
| 15 09 2026            | Update Prince of Wales Bridge                                                                                                                                             |
| 16 09 2026            | OVW details grants for discussion                                                                                                                                         |
| 16 09 2026            | Update MCC re saplings – work now completed                                                                                                                               |
| 18 09 2026            | OVW Bulletin                                                                                                                                                              |
| 18 09 2026            | Additional quotes for defibs – above 3888.00 On file                                                                                                                      |
| 18 09 2026            | Rialtus Update                                                                                                                                                            |

# Agenda

Clerk to the Council – Jane Kelley

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|--------------|------------------------------------------------------------------|
| 21 09 2026   | TRRO Notice Chapel Lane                                          |
| 22 09 2026   | Ovw Governance Arrangements 2026                                 |
| 22 09 2026   | Codi Grants closes 29 09                                         |
| 25 09 2026   | Street light contact for resident.                               |
| 25 09 2026   | J Mc Conachie – training certificate OVW                         |
| 27 09 2026   | Agenda Minutes OVW Meeting 22 10 2026                            |
| 27 09 2026   | Approved Pay sheet – Cllr M Sidwell                              |
| 28 09 2026   | Severn Bridge newsletter                                         |
| 28 09 2026   | MCC enforcements re shed Bishops Mead                            |
| 29 09 2026   | Invoice defibs cheque issued £3888.00                            |
| 29 09 2026   | MCC planning DM/2026/01143                                       |
| 30 09 2026   | Broken Stiles for MCC details                                    |
| 01 10 2026   | Invoice Stock it 66.30 paid DD                                   |
| 01 10 2026   | Invoice Merlin Waste Paid £99.46 DD                              |
| 01 10 2026   | Police Report                                                    |
| 01 10 2026   | E Bulletins OVW                                                  |
| 02 10 2026   | Invoice OVW training Cllr J Mc Conachie                          |
|              |                                                                  |
| <b>48/27</b> | <b>Other Matters for Discussion</b>                              |
|              |                                                                  |
| a)           | Website Update                                                   |
| b)           | Remembrance Service Sunday 8 <sup>th</sup> November 2026         |
| <b>49/27</b> | <b>Projects Awaiting Completion</b>                              |
|              |                                                                  |
| <b>50/27</b> | <b>Date of Next Meeting</b>                                      |
|              | <b>Next Meeting Monday 9<sup>th</sup> November 2026 @ 7.00pm</b> |