Mathern Community Council

3rd November 2026

Dear All

I hereby give notice that the next meeting of the Community Council will be held in **Mathern Village Hall on 9th November 2026 at 7 pm**.

The business to be transacted is as set out in the agenda below. Members of the public are invited to address the council between 7 pm and 7.15 pm.

Members are invited to declare Personal and Prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is Personal or Prejudicial.

The Council may consider excluding members of the press and public from a meeting of a council during any item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence.

If you have any queries concerning the meeting agenda, please contact the Clerk to the council.

Please contact the Clerk if you wish to attend remotely.

Yours sincerely

Mrs Jane Kelley

Clerk to the Council

51/27	**Procedural Items**
a)	Apologies
b)	Declaration of Pecuniary and Personal Interest
c)	Public Comment
d)	Minutes of the Previous Meetings
e)	Monthly Police Report Review
52/27	**Finance**
a)	To consider approval of payments as per below.
b)	Monthly Bank Reconciliation Authorisation
c)	Grant Applications – 3 received – St Peters/St Tewdrics/St Audoenus
d)	Annual external Audit Report Received 2025/2026 –
e)	Set 3 year forecast – (notes attached)
f)	Update and agree new signatures for Councils Community Bank Account – Re Cllr J Harris resignation.

Payments / Receipts

Date	Description	Value
20 10 2026	Telephone/internet	63.99
20 10 2026	HMRC – NI – Paye	243.55
21 10 2026	Charge 1 cheque	.40
29 10 2026	Salary	671.22
29 10 2026	Work from Home Fee (HMRC)	26.00

53/27	**Progress Report on Actions from Last Meeting**
a)	Update Welsh Water Meeting re Mounton Meadows –
b)	Community Plan – 2026
c)	Work to War Memorial Garden
d)	Defib placements– Mounton Church, St Tewdrics Church and Pwllmeyric Hill .
54/27	**Highways & Footpaths**
a)	Highways
b)	Footpaths – Public Path Order – FP 1 Portskewett & FP 14 17 18A 19 21 70 Mathern -

	Wales Coast Path
55/27	**Councillors' Report / Clerks Report**
a)	One Voice Wales Update
b)	Defibrillator Monthly Checks
c)	County Cllrs Report – September
d)	Annual Risk Assessments 2026 - Mathern
e)	Co-option New Cllr Mathern Ward After 16th November 2026
56/27	**Planning Applications – Plus any applications received after Agenda is issued**
a)	**New Applications**
b)	**Decisions & Appeals**
	None
c)	**Enforcement**
	Enforcement notice E24 105
57/27	**Correspondence & Forthcoming Meetings**

Date	Description
13 10 2026	MCC notice re vacancy Mathern Ward
13 10 2026	SLCC briefing Employment rights 2025
14 10 2026	HMRC public bodies interviews Ipspo for HMRC
14 10 2026	OVW notes meeting
14 10 2026	MCC fulfilment services for new company alternative to Merlin Waste
15 10 2026	Notes Welsh water meeting [Cllr S Stevens
16 10 2026	Slides Welsh water meeting
16 10 2026	Cllr A Crossley update Risk Assessments Mathern Village
16 10 2026	Roz St Tewdrics re Mathern Magazine
18 10 2026	Approval payslip – Cllr M Sidwell
19 10 2026	OVW The Voice Magazine
19 10 2026	OVW Webinar
20 10 2026	Confirmation Viking Order

20 10 2026	Confirmation Wreath order – Remembrance Day
20 10 2026	3 Grant Applications Churches
21 10 2026	Pre Order Footpaths
21 10 2026	OVW Training List
21 10 2026	OVW/SLCC event 18 11 2026 apologies sent
22 10 2026	Enforcement notice E24 105
22 10 2026	Completion annual audit 2025 2026- unqualified
22 10 2026	Letter of application Mathern Ward
23 10 2026	Guidelines HMRC
27 10 2026	MCC emergency contact list – needs updating re Cllr J Harris
28 10 2026	C A impact Report
28 10 2026	Email re service sheets for Sunday 8 11 2026
28 10 2026	Viking receipt order shredder
28 10 2026	MCC litter forum – apologies sent
02 11 2026	OVW code of practice update
02 11 2026	Draft Magazine – from Roz Downs
02 11 2026	Severn Bridge Newsletter
02 11 2026	Invoice Viking £190.73 to be paid on receipt of shredder (vat refund £31.79)
58/27	**Other Matters for Discussion**
a)	Website Update
b)	Reschedule February 2027 Meeting due to Clerks' holidays Suggested date 15th February 2027
c)	Pre-order consultation – Wales Coastal Path (emailed to Cllrs 03 11 2026)
59/27	**Projects Awaiting Completion**
60/27	**Date of Next Meeting**
	Next Meeting finance meeting to be confirmed